



**Renmark**  
High School

170 -174 Thurk Street, Renmark SA 5341  
P (08) 8586 6974 | E [dl.0794.info@schools.sa.edu.au](mailto:dl.0794.info@schools.sa.edu.au)  
[renmarkhs.sa.edu.au](http://renmarkhs.sa.edu.au)

# BYOD

# Student Help

# Guide

2023





## Contents

Item	Pre-requisites	Must be done at school	Page
Connect to WiFi network	Must know school login	X	3
Log in to Edpass	Must know school login		4
Using Daymap	Must know school login		5
Install O365	Must know school login		9
Set up OneDrive	Must know school login		11
Connect printers to computer	Must know school login	X	14
Install Adobe CC	Must know school login		14
Install Bitwarden pwd manager			16



## Connect to the WiFi network

# RHSRADIUS

When asked for a username and password,  
enter your school login details.

Once connected, open a browser and go to:

**[certs.swift.sa.edu.au](http://certs.swift.sa.edu.au)**

*(this site is only accessible when connected to a school network)*

Download and install a certificate in accordance  
with the instructions on the site.

It is important that you read the instructions carefully.



## Login in to Edpass

Edpass is the name of the service that the Department for Education provides to make a seamless connection between school networks and cloud services.

Your gateway to Edpass can be reached from any web browser by going to (in the address bar, not a Google search):  
<https://edpass.sa.edu.au>

First time you do this you will be asked to choose your school from a list: **Renmark High School**

You can tick 'remember' to have your choice saved for posterity

Next you'll be presented with this dialogue:



Where you enter your school login (firstname.lastname) and password, then click the 'Sign In' button and you'll be re-directed to the Edpass Portal where you can find shortcuts to all sorts of apps:

The screenshot shows the EdPass login interface. At the top right is the EdPass logo. Below it is the heading "Sign in". There are two input fields: "Username" and "Password". The "Username" field is highlighted with a red border and has a red error message below it: "Please enter a username". Below the "Password" field is a checkbox labeled "Remember me". At the bottom of the form is a blue "Sign In" button. Below the button is a link that says "Trouble logging in?".



portal.edpass.sa.edu.au/app/UserHome

Search your apps

Launch apps more quickly from any page with the Okta plugin [Install](#) [Need help?](#) [X](#)

**My Apps** [Sort](#)

Office 365

- Microsoft Office 365 PowerPoint Online
- Microsoft Office 365 Office Portal
- Microsoft Office 365 Mail
- Microsoft Office 365 Word Online
- Microsoft Office 365 Excel Online
- Microsoft Office 365 Planner
- Microsoft Office 365 Sway
- Microsoft Office 365 Forms

Last sign in: a few seconds ago

## Setting up access to Daymap

Open a browser, type [renmarkhs.daymap.net](http://renmarkhs.daymap.net) in the address bar (not in a Google Search) and hit the [Enter] button

## Create a shortcut in your browser

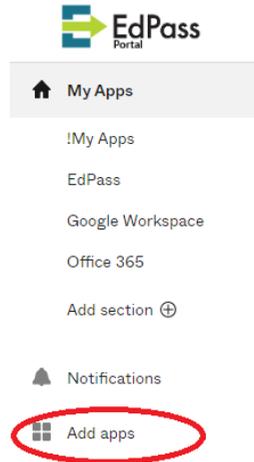
Open a browser, type [renmarkhs.daymap.net](http://renmarkhs.daymap.net) in the address bar and hit the [Enter] button, then hit CTRL+D and choose where you want to save the shortcut

## Create a shortcut on your desktop

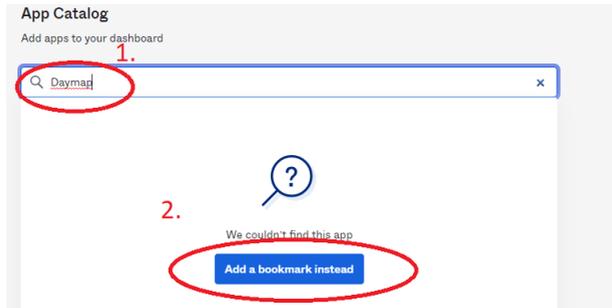
Open a browser, type [renmarkhs.daymap.net](https://renmarkhs.daymap.net) in the address bar and hit the [Enter] button, then click the 'padlock' in the search bar and drag it to your desktop and let go of it

## Add a shortcut to Daymap in the Edpass Portal

Go to <https://portal.edpass.sa.edu.au>, log in if asked. In the left-hand menu, click 'Add apps':



Start typing 'Daymap' in the search field until it comes up saying it couldn't find it and offers to create a bookmark instead:



Click on 'Add a bookmark instead'.



Fill in the dialogue like this:

**Add Bookmark** ×

App URL

App name

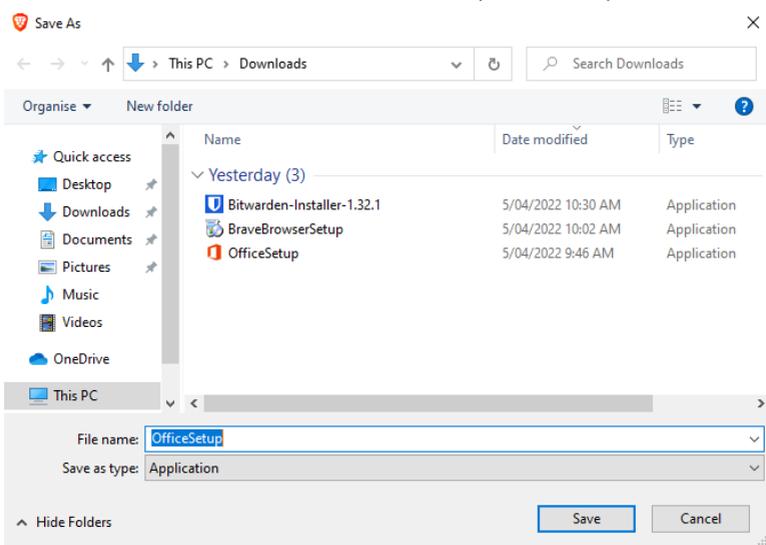
Click on 'Add bookmark'. This method can be used for any weblink you want to have available in the Edpass Portal.

## Install Microsoft Office 365 on your computer

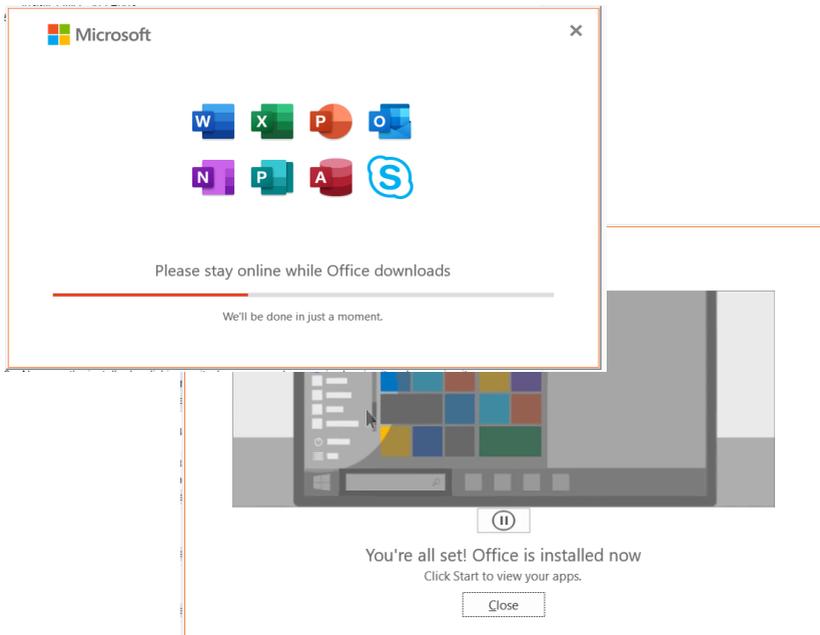
1. Open a web browser
2. Navigate to <https://office.com> and click the 'Sign In' link in the top right-hand corner



3. Then enter your school email address ([firstname.lastnameXXX@schools.sa.edu.au](mailto:firstname.lastnameXXX@schools.sa.edu.au)) and you'll be transferred to the Edpass portal where you can log in using your school login and password
4. Once you're logged in, click the button in the top-right part of the O365 website saying: 'Install apps' and choose the option to install 'Office 365 Apps'
5. Click 'Save' to save the installer to your computer



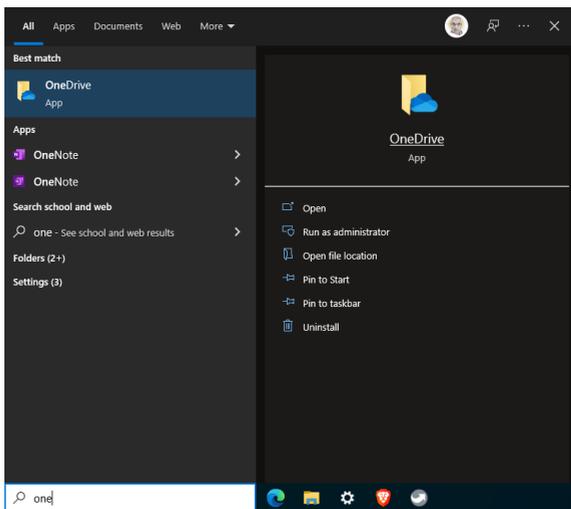
6. Now, run the installer by clicking on it wherever your browser is showing it, or by running it from the location where it was saved in step 5.
7. Your Windows installation might ask for permission to install, please let it.
8. During installation your computer will show something like this:
9. When the sign changes to this:



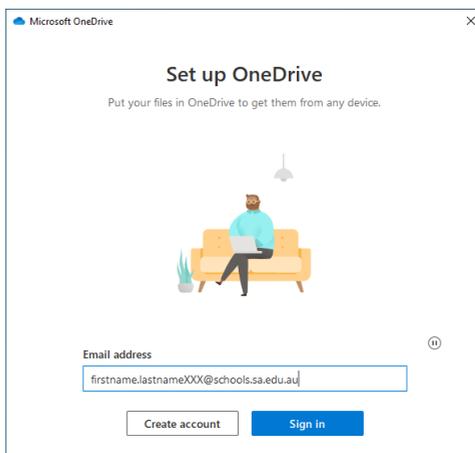
The installation is complete and you can click 'Close'.  
Office 365 has been installed.

## Set up for OneDrive

1. Open OneDrive by clicking the Windows Start button (or the 'Windows' key on your keyboard) then start typing 'onedrive' and the OneDrive Application will show up. Click on it to open it.

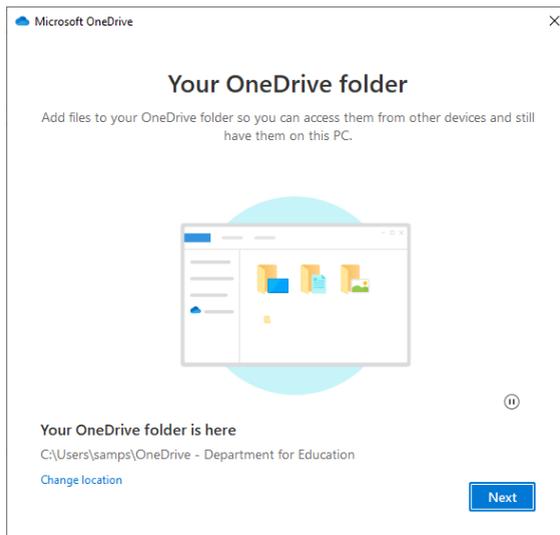
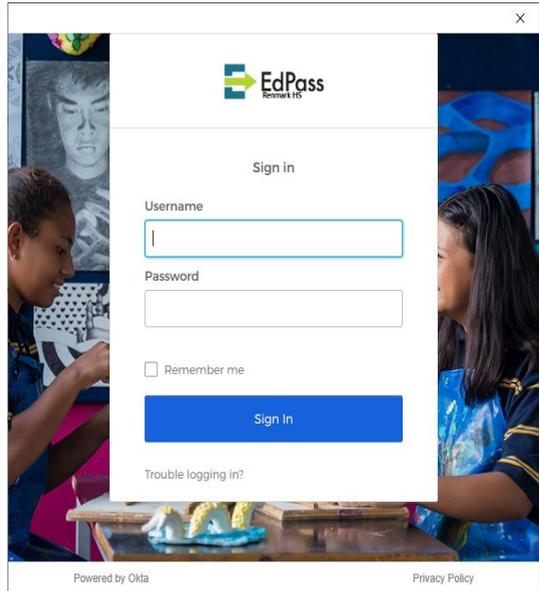


2. A new window will show: Enter your school email address and click 'Sign in'.



If you're not already signed in to Edpass then you'll be asked to do so. Enter your school login and password and click the 'Sign In' button.

3. Take note of the location of your OneDrive folder so you can find it again later and click 'Next'.

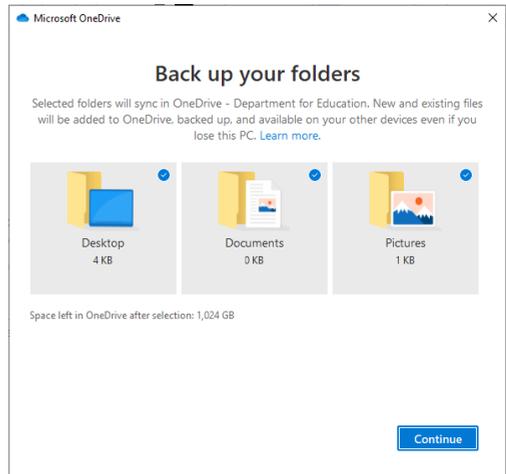
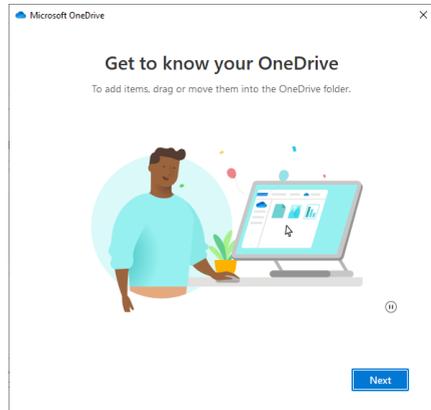


4. Click through the information that's displayed.

Choose which folders you want to back up to OneDrive.

Click 'Continue' and the remaining steps of the process will let you choose how you want to use OneDrive, what to store, how to share your important information.

Documents saved to OneDrive are available to you wherever you go. Data that is synchronised to your computer is also available when you occasionally haven't got an internet connection, and changes you make to this data will be synchronised with OneDrive cloud as soon as the you link to the internet.





## Connect printers to your device

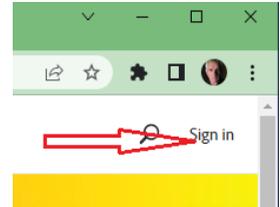
Open a web browser and go to: <http://0794svrps1:9163/setup> download and install a Mobility Print client for your device, then run the client.

## Install Adobe Creative Cloud apps on your private computer

Open your favourite browser and go to [adobe.com.au](http://adobe.com.au) (if you're at school while doing this you'll be asked to sign in to Edpass before you any further)

Click the 'Sign in' in the top right corner:

Enter your school email address  
([firstname.lastnameXXX@schools.sa.edu.au](mailto:firstname.lastnameXXX@schools.sa.edu.au))  
and click 'Continue':



**Adobe**  
**Sign in**  
New user? [Create an account](#)  
Email address  
  
[Continue](#)  
Or  
[Continue with Google](#)  
[Continue with Facebook](#)  
[Continue with Apple](#)  
[Get help signing in](#)

If you are not already logged into Edpass then you'll be asked to do so. That process is described previously in this collection of howtos.

Once Edpass passes you on to Adobe, look for a button that says:

**Open Creative Cloud**

Click on it and proceed to the next step.



On the page that opens (your 'account page') find the link saying 'Install Creative Cloud app' and click on it.

Creative Cloud installer stub will start downloading, once done, click on the link to it in the browsers lower left, to start the installation:

(Windows might ask you whether you're sure you want to install, please approve).

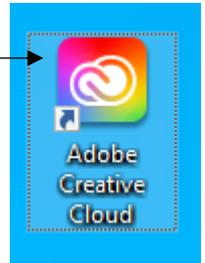
The screenshot shows the Adobe account page. Under the 'Your plan' section, it says 'Adobe for Enterprise'. Below that, under the 'Resources' section, the link 'Install Creative Cloud app' is circled in red. Other links include 'Support community', 'Help center', and 'Contact us'. Below the resources is a blue notification box with an information icon and a close button, containing the text: 'Check the downloads section of your browser for the installer, or find it where you save downloads on your machine.' At the bottom of the screenshot, a Windows taskbar shows a file named 'Creative\_Cloud\_Se...exe' with a red arrow pointing to it.

Please select what best describes your current role from the list below. 1 of 2

While Creative Cloud is installing you can fill in the questionnaire, or skip it.

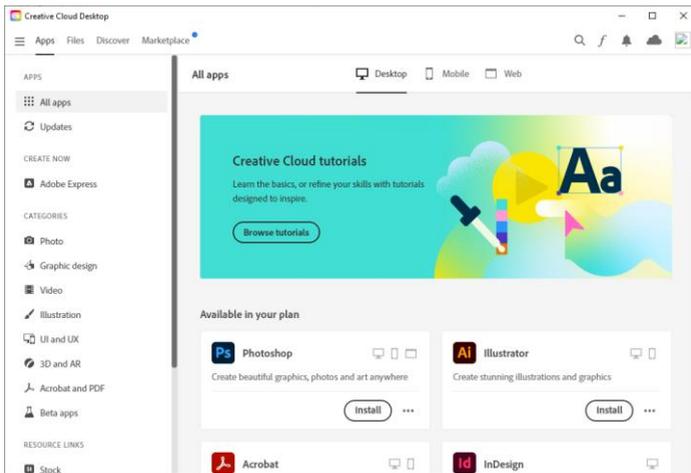
- |  |   |
|--|---|
| <input type="radio"/> Marketing professional     | <input type="radio"/> Student                     |
| <input type="radio"/> Visual or graphic designer | <input type="radio"/> Video professional          |
| <input type="radio"/> Teacher, faculty, or staff | <input type="radio"/> Web, mobile, or UX designer |
| <input type="radio"/> Professional photographer  | <input type="radio"/> Other business professional |
| <input checked="" type="radio"/> IT professional | <input type="radio"/> Hobbyist or personal user   |
| <input type="radio"/> Product Manager            | <input type="radio"/> 3D artist                   |

When the installation has finished you'll a new icon on your desktop:



Double-clicking this icon will open the Creative Cloud app which, if you're not already logged into Edpass, will ask you for your school email address. Enter it and click 'continue'.

In either case, something a bit like this should show up:





Clicking on any of the 'Install' buttons shown under the app names will install them on your computer.

## Warning

Installing all the Adobe apps will use up an a large amount of disk space. Consider what you really need. If, in case you have no connection to Edpass while using Creative Cloud apps, an option to 'continue signing up for a trial account' is mentioned, don't do it.

Signing up for a trial account, using your school email address, will render your school supplied 'full account' useless and cause quite a bit of hassle to get it restored.

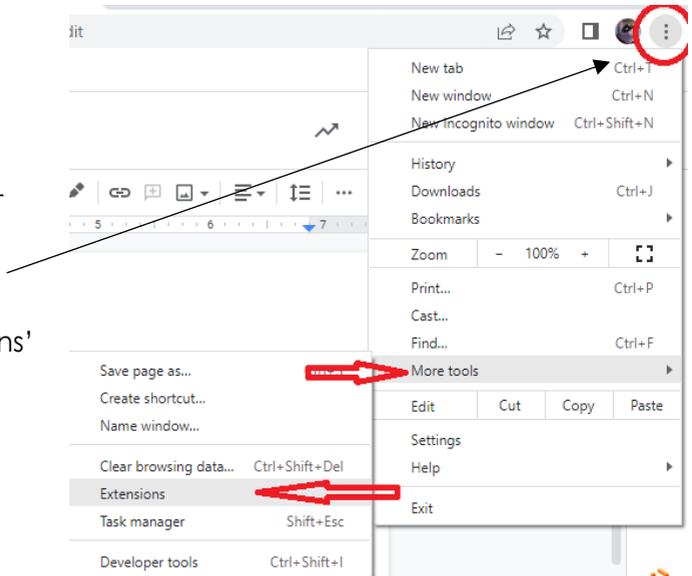
## Installing Bitwarden password manager

As hackers get better at what they do and the amount of data that we all store is ever increasing, in size, complexity and value, it is important that you retain good, individual passwords for all sites you visit and apps that you have installed. Since none of us can remember several hundred passwords it is tempting to use the same password for everything, which is how the hackers are having a field day whenever they manage to get hold of a password... it is likely to have been used at many more sites than just the one they got it from. Enter the Password Manager. An app that remembers all your passwords, as long as you can remember the password to get into the Password Manager.

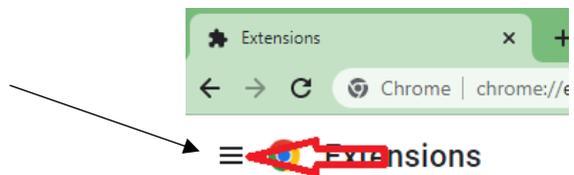
Bitwarden Password Manager ([bitwarden.com](http://bitwarden.com)) has a free version of their highly renowned Password Manager. There are versions available for download for Windows, Mac, Linux, iOS, Android and more, as well as plugins for all major web browsers.

Installing the standalone versions is self-explanatory. Here's how to install a plugin for the Chrome web browser:

Click the overflow menu (the three vertically arranged dots in the top right-hand corner of the browser window) followed by 'More Tools' and 'Extensions'



Click the top-left menu...

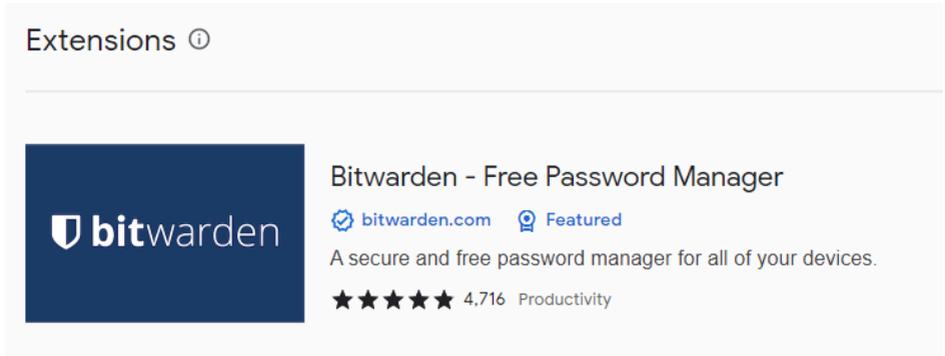


...followed by a click on the 'Open Chrome Web Store' link:

[Open Chrome Web Store](#)

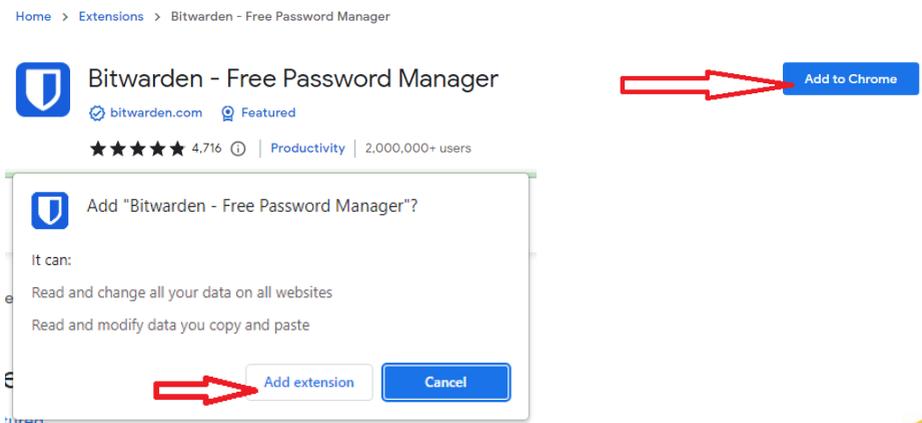
On the Chrome Web Store page, type 'bitwarden' in the search field and press Enter.

Make sure that the extension that's presented looks exactly like this:



And click on it to go to its installation page ...

Then click the 'Add to Chrome' button to install it.





Click 'Add extension'. The extension is now being installed into your browser and you'll be returned to Bitwarden website where you'll have to set up an account.

## Bitwarden Browser Extension

the Bitwarden browser extension makes digital life easy, and explore more [download](#) on all devices and browsers. Still need ~~an account?~~ [Sign up here](#)

When you click 'Sign up here' you'll see a sign-up form displayed:

You can use any email address you like, as long as you have access to it. Bear in mind that your school email address will only be with you for maximum 6 more years, but some of your passwords are worth keeping for life.

The 'master password' is what makes Bitwarden secure. Choose a long password, but make it one that you can remember... something that has deep profound meaning to you, and only you.

Email address (required)

You'll use your email address to log in.

Name

What should we call you?

Master password (required)

**Important:** Master passwords cannot be recovered if you forget it!

Re-type master password (required)

Master password hint (optional)

A master password hint can help you remember your password if you forget it.

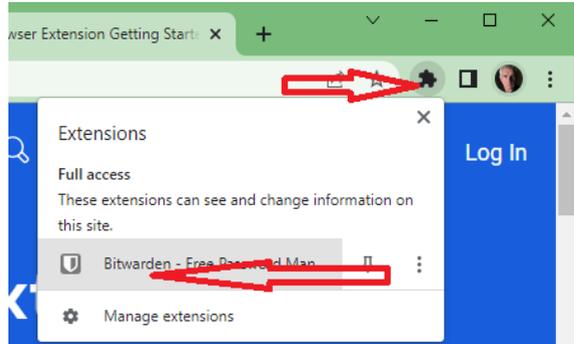
By checking this box you agree to the following:  
[Terms of Service](#), [Privacy Policy](#)

Create account

Log in

This password is used to encrypt all data that is stored in Bitwarden BEFORE the data is stored on their servers. The encryption method that is used is not reversible, so Bitwarden (the company) cannot read your passwords and cannot restore them for you if you lose your master password. So, make it memorable.

Once done creating an account, click the little 'puzzle-piece' in the top right of your browser, followed by Bitwarden:



Then 'Log in' and start playing with the many settings...

